



## BERAR FINANCE LIMITED

Corporate Identity Number (CIN): U65929MH1990PLC057829  
Registered Office: Avinisha Tower, Mehadia Chowk,  
Dhantoli, Nagpur - 440012, Tel No. 0712-6663999,  
Website: www.berarfinance.com ; E-mail: investor.relations@berarfinance.com

### NOTICE OF 31<sup>ST</sup> AGM AND E-VOTING INFORMATION

NOTICE is hereby given that the 31st Annual General Meeting (AGM) of the Members of Berar Finance Limited ("the Company") will be held on Monday, September 27, 2021 at 04.00 P.M. (IST), through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") facility to transact the business as set out in the Notice of the AGM, in compliance with the applicable provisions of the Companies Act, 2013 ("the Act") read with the applicable rules made thereunder and General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No. 20/2020 dated May 5, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020 and Circular No. 02/2021 dated January 13, 2021 issued by the Ministry of Corporate Affairs ("MCA") (collectively "MCA Circulars") and circular no. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 and circular no. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 issued by Securities and Exchange Board of India ("SEBI") (collectively "SEBI Circulars") permitting convening of AGM through electronic means (VC/OAVM) without physical presence of Members at a common venue. Members participating through the VC/OAVM facility shall be reckoned for the purpose of quorum under Section 103 of the Act.

In compliance with the aforementioned circulars, the Company has completed dispatch of the Annual Report for financial year 2020-2021 ("the Annual Report") and Notice of the AGM ("the Notice") on Saturday, September 4, 2021 only through electronic mode to those Members who have registered their e-mail address with the Company/the Depository Participant(s) as on Friday, August 27, 2021. The requirement of sending the physical copy of the Notice of the AGM and Annual Report to the Members have been dispensed with vide MCA and SEBI Circulars for the year 2021. The Notice and the Annual Report are available on the Company's website www.berarfinance.com and also on the website of BSE Limited at www.bseindia.com. The Notice of the meeting can also be accessed on the website of Central Depository Services (India) Limited ("CDSL") (agency appointed for providing the Remote e-Voting facility and e-voting system during the AGM) at www.evotingindia.com.

Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Securities and Exchange Board of India (Listing obligations and Disclosure Requirements) Regulations, 2015, the Members are provided with facility to cast their votes on all resolutions set forth in the Notice using electronic Voting system (e-voting) provided by CDSL. Mr. Sunil Zore, Practicing Company Secretary (PCS: 22144 CP: 11837) having office at "A-wing, 202, Kolshet Road, Dhokali Naka, Cosmos Nest, Thane (W) - 400 607" and at "Block No.98, Wing III, Rajat Sankul, Ganeshpeth, Nagpur- 440018" has been appointed as the Scrutinizer for conducting E-Voting process (both remote e-voting as well as e-voting during the AGM) in a fair and transparent manner.

The voting rights of Members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on the cut-off date i.e. Monday, September 20, 2021.

The remote e-voting period commences on Thursday, September 23, 2021 at 9:00 A.M. (IST) and ends on Sunday, September 26, 2021 at 5:00 P.M. (IST). During the period, members may cast their votes electronically. The remote e-voting module shall be disabled by CDSL thereafter. Those Members, who will be present in the AGM through VC/OAVM facility and have not cast their votes on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.

The Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate in the AGM through VC/OAVM but shall not be entitled to cast their votes again.

Any person, who acquires shares of the Company and becomes a member after dispatch of the Notice, but holds shares as on the cut-off date for remote e-voting i.e. Monday, September 20, 2021 may obtain the copy of Annual Report, Notice, login ID and password by sending a request to helpdesk.evoting@cdslindia.com or to the Company at its email id investor.relations@berarfinance.com.

If you have not registered your e-mail address with the Company/Depositories, you may please follow the below instructions for obtaining login details for e-voting:

- For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to Company/RTA email id.
- For Demat shareholders - Please update your email id & mobile no. with your respective Depository Participant (DP)
- For Individual Demat shareholders - Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

For details relating to remote e-voting as well e-voting, please refer to the Notice of the AGM. If you have any queries or issues regarding attending AGM & e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at 022- 23058738 and 022-23058542/43.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

By order of the Board  
For Berar Finance Limited  
Sd/-  
CS. Deepali Balpande  
(Company Secretary)

Place: Nagpur  
Date: 04.09.2021